Skype as a Communications Tool

Part I

Using Skype gives Stake Indexing Directors the ability to instantly contact and interact with the indexers in their stake.

To install Skype for Windows

- Go to
  - http://www.skype.com/intl/en-us/get-skype/on-your-computer/windows/

- Click the “Download” button

Skype 5.1 for Windows - Download the latest version of Skype and get free computer calls - Windows Internet Explorer

http://www.skype.com/intl/en-us/get-skype/on-your-computer/windows/

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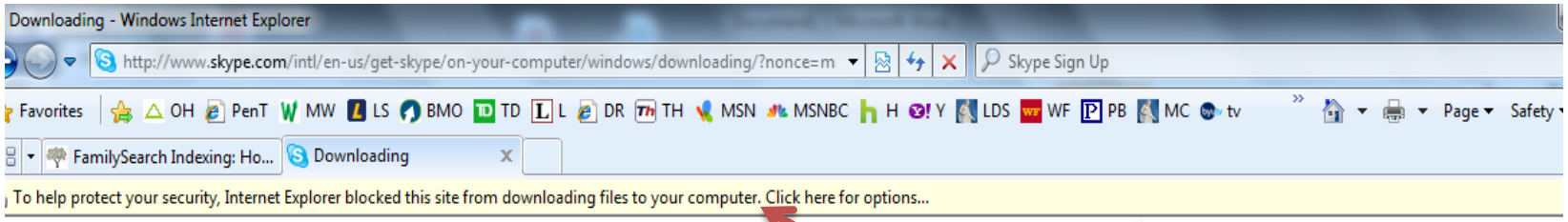
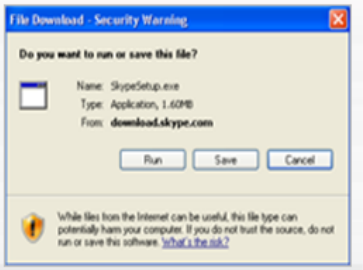


You may have to allow the file to download.

Need some help installing Skype?

Step 1

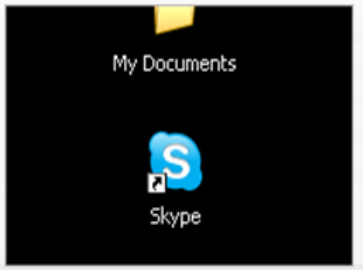


Click 'Run' to launch the Skype Setup Wizard.

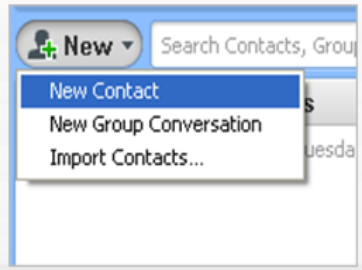
Step 2

Follow the simple steps in the Setup Wizard to complete the installation.

Step 3



Open Skype at any time by clicking the icons located on your desktop or in your system tray.



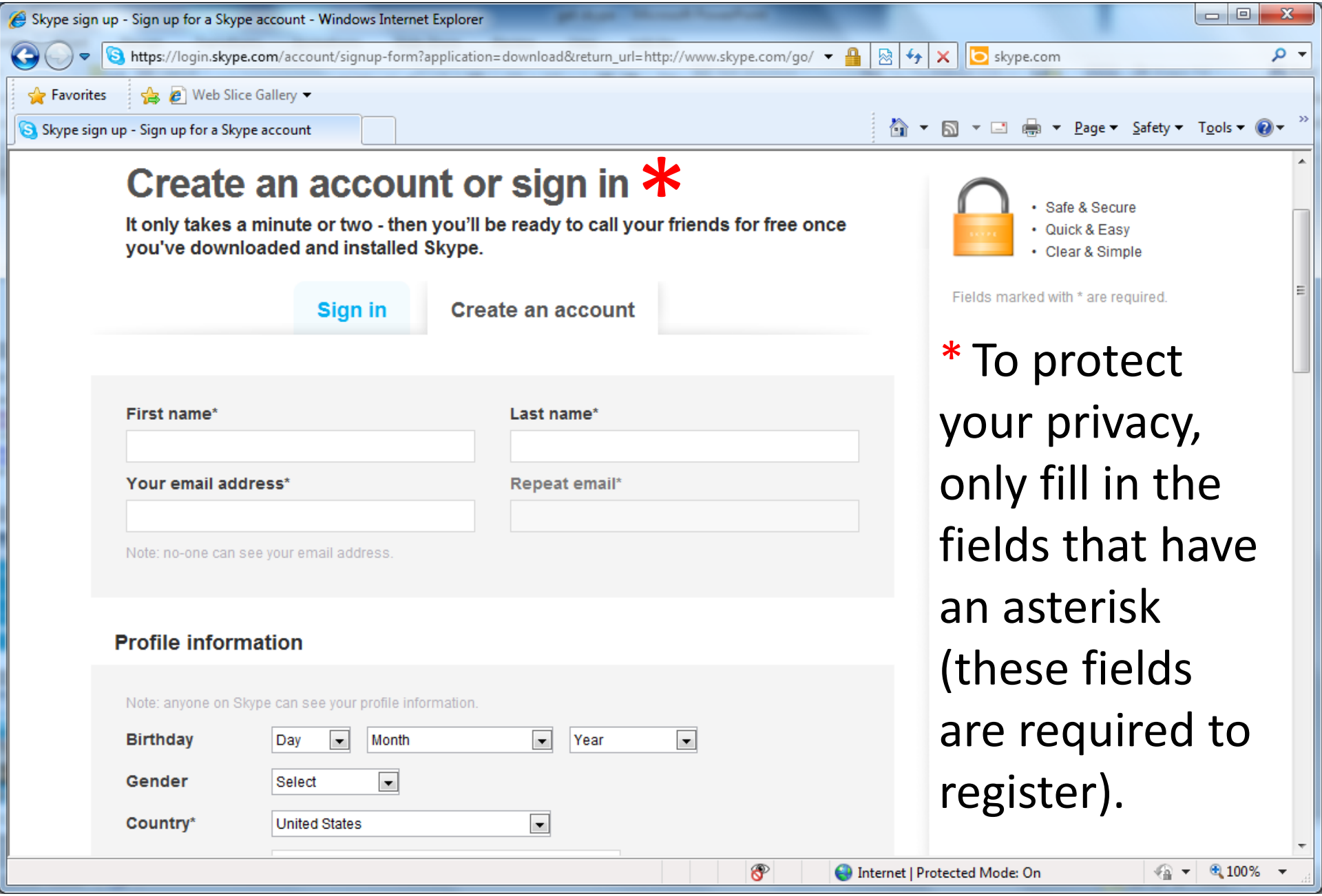
Add friends to your Skype contacts to start making free calls.

No emergency calls with Skype.

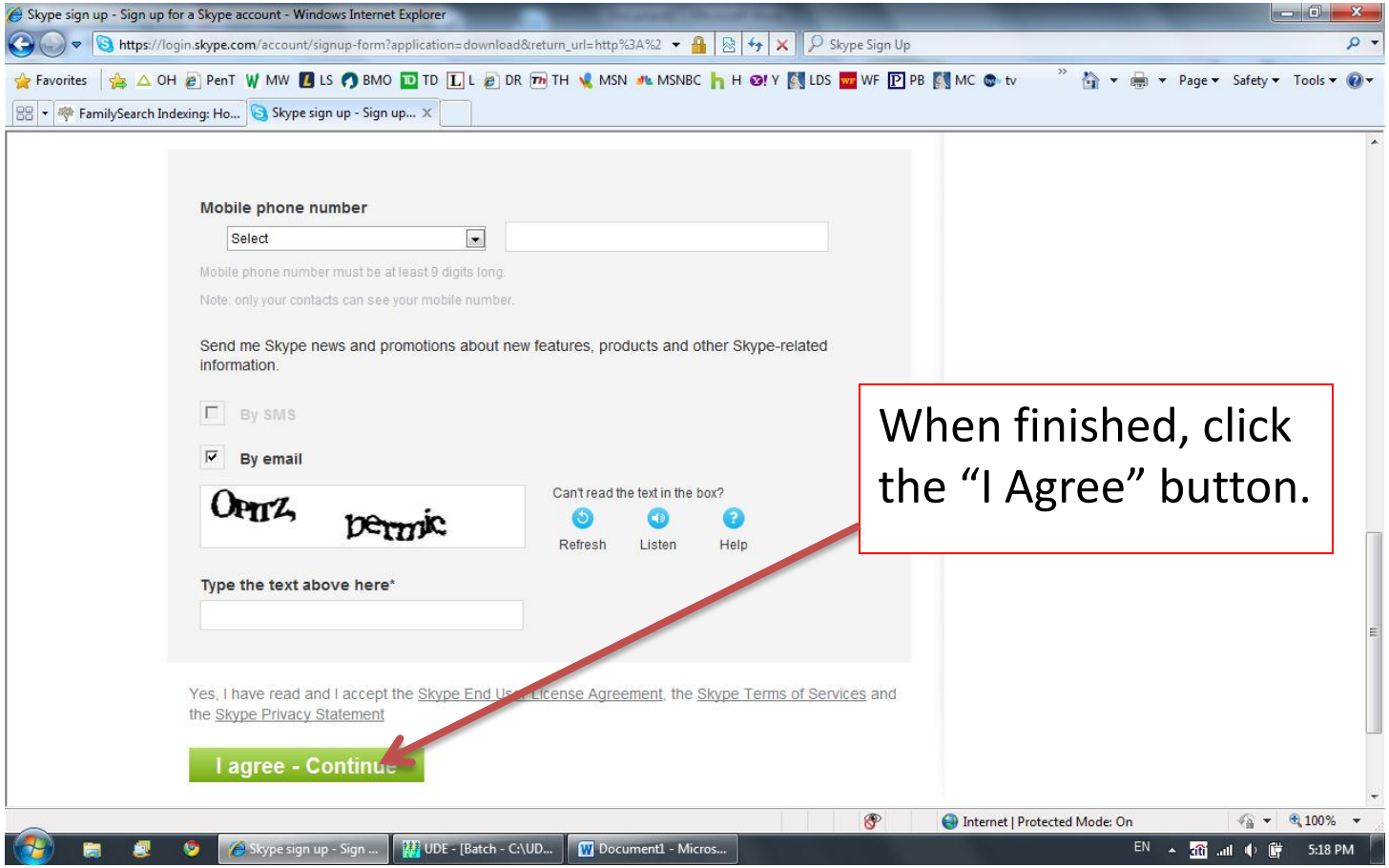
To install Skype for Mac

- Go to
  - http://www.skype.com/intl/en-us/get-skype/on-your-computer/macosx/

- Click the “Download ” button



* To protect your privacy, only fill in the fields that have an asterisk (these fields are required to register).


Skype sign up - Sign up for a Skype account - Windows Internet Explorer
https://login.skype.com/account/signup-form?application=download&return_url=http%3A%2
Skype Sign Up
Favorites
Page
Safety
Tools
FamilySearch Indexing: Ho...
Skype sign up - Sign up...
Mobile phone number
Select
Mobile phone number must be at least 9 digits long.
Note: only your contacts can see your mobile number.
Send me Skype news and promotions about new features, products and other Skype-related information.
By SMS
By email
Can't read the text in the box?
Refresh
Listen
Help
Type the text above here*
Yes, I have read and I accept the Skype End User License Agreement, the Skype Terms of Services and the Skype Privacy Statement
I agree - Continue
When finished, click the "I Agree" button.
Internet | Protected Mode: On
100%
Skype sign up - Sign ...
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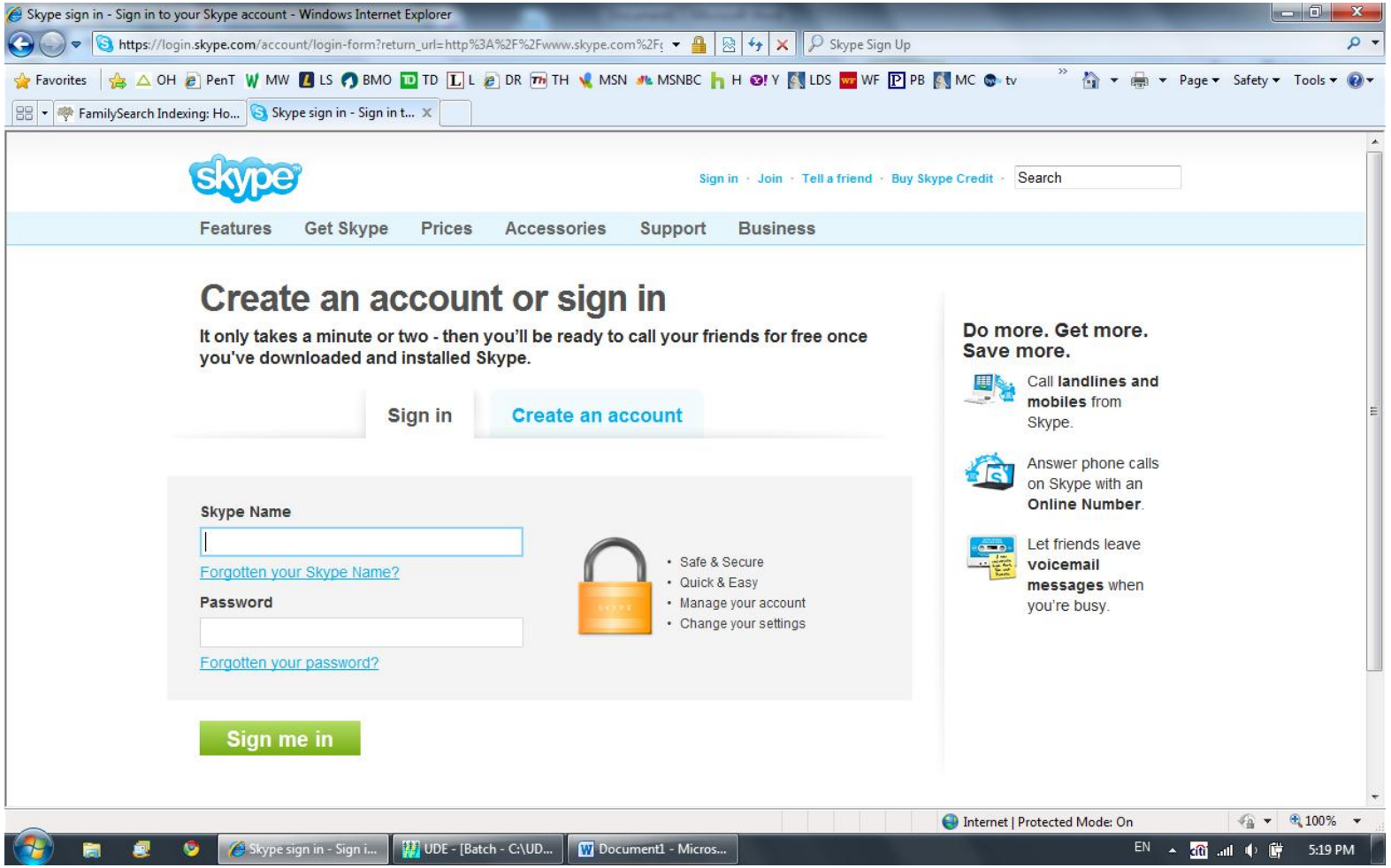
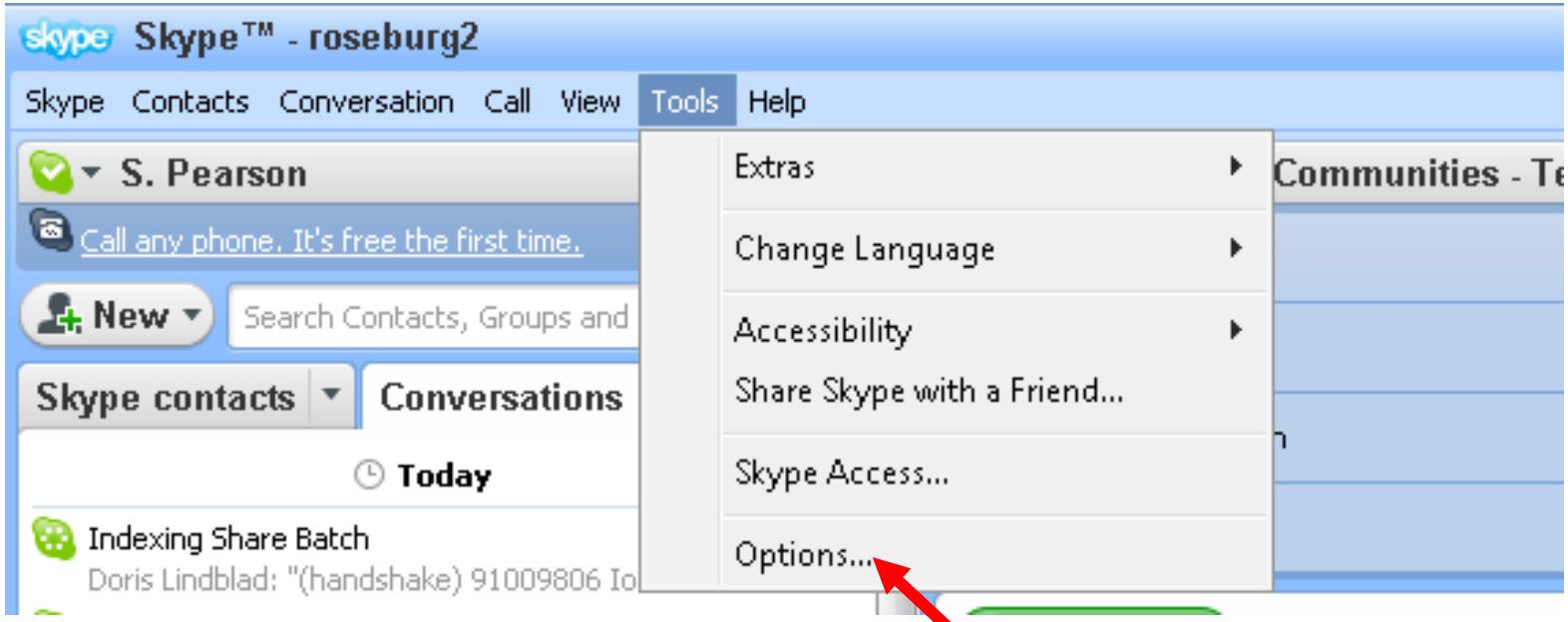
5:18 PM

After registering you can sign in with the Skype Name and Password you selected during registration.

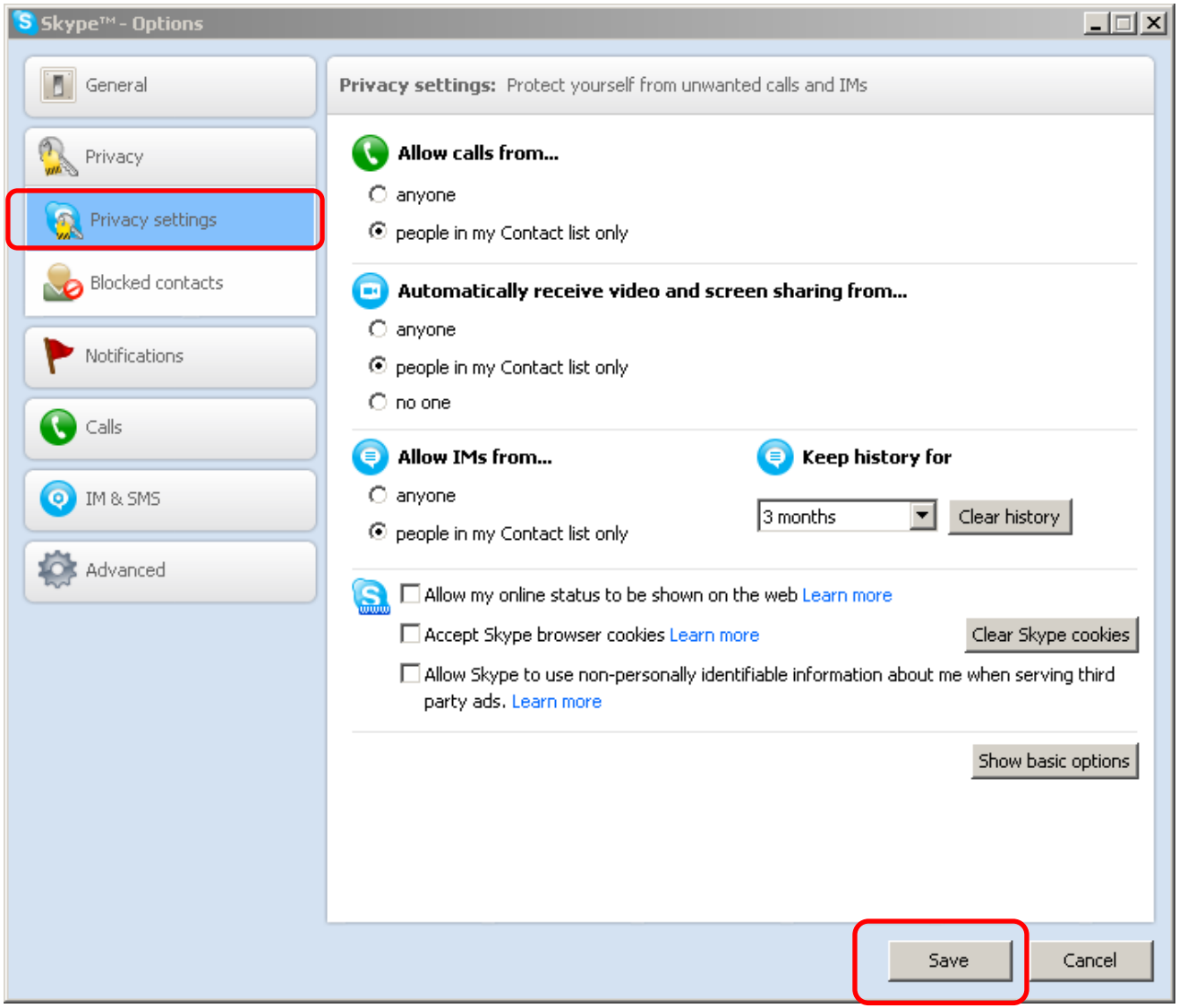


There a few settings in the “Options” that optimize Skype and help insure your privacy.

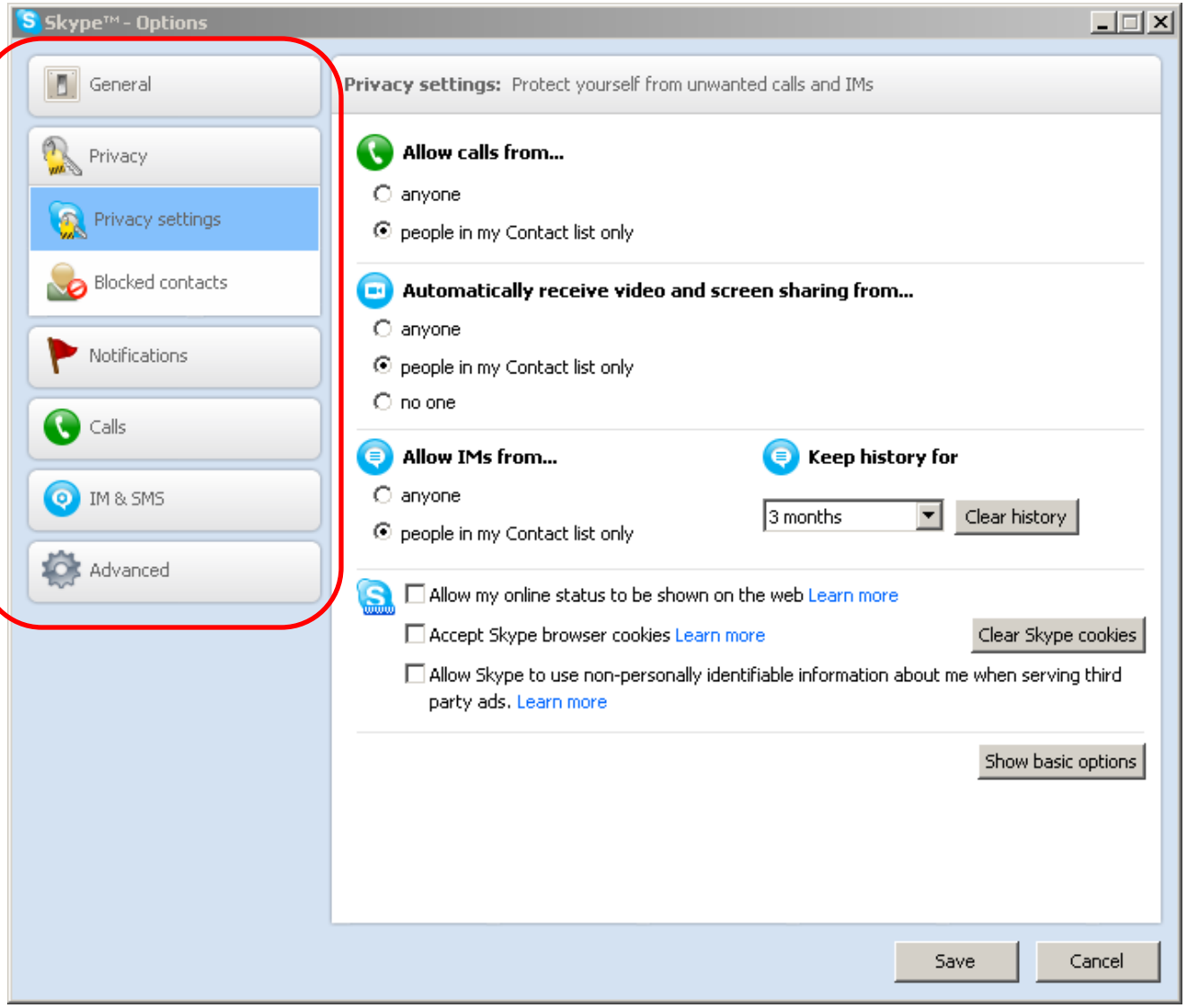


Click Options

Select “Privacy Settings” and change the settings to those indicated below and click “Save”.



Review the other options for future reference.



For suggestions on how to use Skype as a Stake Indexing Director, please review the next presentation in this series –

Using Skype in Your Calling