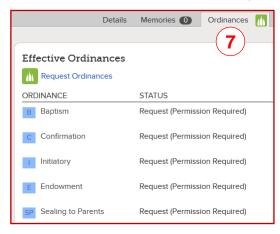
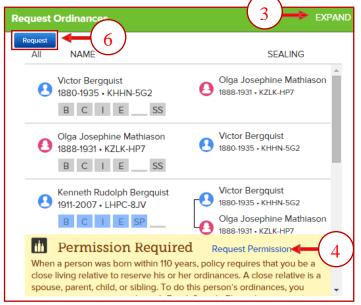
## Temple Ordinances

## Reserving and Managing Temple Ordinances

- 1. From the Tree, click the "Request Ordinances" Icon.
- 2. The ordinances available to request for the entire family are listed and can be individually selected.
- 3. Click "Expand" for more detail on the ordinances, if desired.
- 4. When "Permission Required" is shown the person was born with 110 years, You must request permission to proceed.
- 5. Enter the required information. You will be notified when permission is granted.
- 6. Click the "Request" button after selecting the individuals born more than 110 years ago.
- The Church Policy window will appear. Read, understand, and comply with the policies.
- Click the "Add to Temple Ordinance List" or Cancel.
- 7. From a person's Temple Ordinances Section of a person's details page, you can select ordinances to reserve for that individual only.

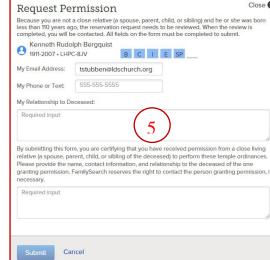




- Victor Bergquist 1880-1935 • KHHN-5G2
- 1 III

Olga Josephine Mathiason 1888-1931 • KZLK-HP7

Children



- 8. The "Temple" tab will list the ordinances you have reserved.
- 9. You can filter your list by typing the name(s) to view.
- 10. Use the drop down menus for Name, Ordinances, & Date Reserved to further identify the list of reserved ordinances.
- 11. After selecting a person, you can print or reprint them.
- 12. You can share them with the temple. Select which ordinances to share. The temple will do the work and you can then finish the ones you didn't share.
- 13. You can unreserve (back into the pool of names for others to reserve).
- 14. Click the "Legend" dropdown for an explanation of the color coding.
- \* them before submitting ordinance request
- \* Carefully read and understand the Church's submission policy and make sure you check for duplicates. Merge

