

STEP 1: Open your pedigree as a “Fan Chart”

You will appear in the center of the fan chart with your ancestors organized as a fan going out from you.

**Step 2: Find an Ancestor born before 1800 (abt 1750)**

If you move the mouse over any name located in the outer ring, a small fan chart symbol will appear. Click on that symbol (not the person's name!) and the fan chart will generate again with that selected ancestor in the center of the fan. Repeat this step as needed to put one of your ancestors born about 1750 into the center of the fan.

Step 3: Go to Descendancy View

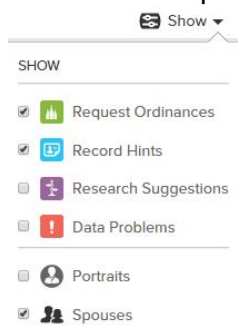
Click the descendancy view icon to see the descendants of your selected ancestor.



The results will be similar to the following view.



Step 4: Click “Show” in the Descendancy view and unclick all the boxes except the “Request Ordinances”, “Record Hints” and “Spouses”



Step 5: Expand all lines by clicking the arrow next to a person's name until there are no more arrows to extend.



You can also expand 4 generations at once by clicking on the “4”, (However, it might take a while to complete).

**Step 6: Look for green temple icons**

Click on the green Temple icon and reserve the ordinances for cousins born before 1906. If the message “Possible Duplicates”, “Data Problems” or other warning messages appear, skip that person and move to the next.

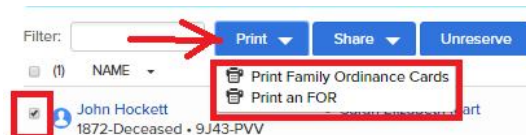
Step 7: Look for these icons together: “Needs more information” and “Record Hints”

Click on the icon to see what additional information is needed then click on the icon to see if the record hint provides the missing information to reserve Temple ordinances.

Step 8: Review your Temple reservation list by clicking on “Temple” and “all reserved”. This symbol is located near the top of the home screen in FamilySearch

**Step 9: Print or Share Temple Ordinances**

Click on the little box next to a persons name that you want to take to the Temple and choose “Print” or “Share”. Follow the instructions to accomplish 1 of 3 options. 1. print a “Family Ordinance Request” (FOR), 2. Print the Temple Ordinance cards to take to the Temple or 3. “Share” with the Temple or others via email.

**Step 10: Perform the ordinances yourself and Teach Someone else how to find a name**

If you printed an “FOR”, take it to the Temple Records office and ask them to print the Temple cards **OR** if you printed your own cards at home, simply take those Temple Ordinance cards with you to the Temple.