A Guide to Arkivalieronline

Accessing the Digitized Probate Records

Accessing the Probate Records is Simple! Just follow these 7 steps...

- I. Begin by going to the website www.sa.dk/ao
- 2. Once at the website, click on the drop-down arrow

Words to Know...

Danish	English
Arkivalier	Records
Vælg	Choose
Skifter	Probates
København	Copenhagen
Amt	County
Туре	Туре
Embede	Office
Navn	Name
Fra	From
Til	То
Opslag	Image

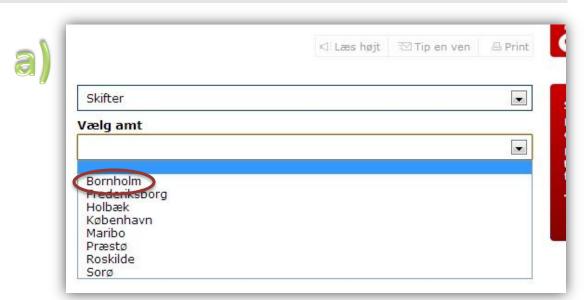


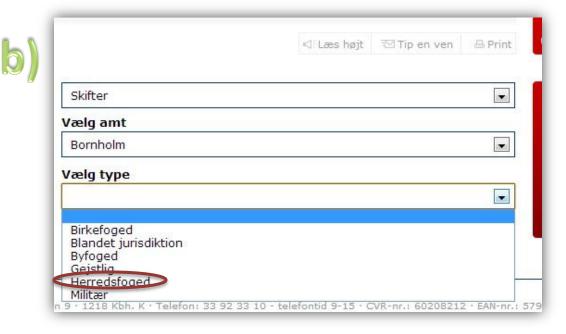
3. When you click on the drop-down box, you will see a list of options. Click on the word "Skifter" for the probate records – or if you are in search of probates for Copenhagen select "Københavnske Skifter"



- 4. Once you have clicked on the probate records link, a new drop down box will appear. From here you will need to choose:
 - a) First, the county of interest (<u>Amt</u>).
 - b) Next, you will choose the type of probate court (Type) you wish to search in. Use the table below for translations of the different options.

Danish	English
Birkefoged	Court district, usually in connection with a manor
Blandet jurisdiktion	Mixed jurisdictions
Byfoged	City Sherrif's office
Gejstlig	Ecclesiastical court
Herredsfoged	Court district
Militær	Military court
Gods	Estate



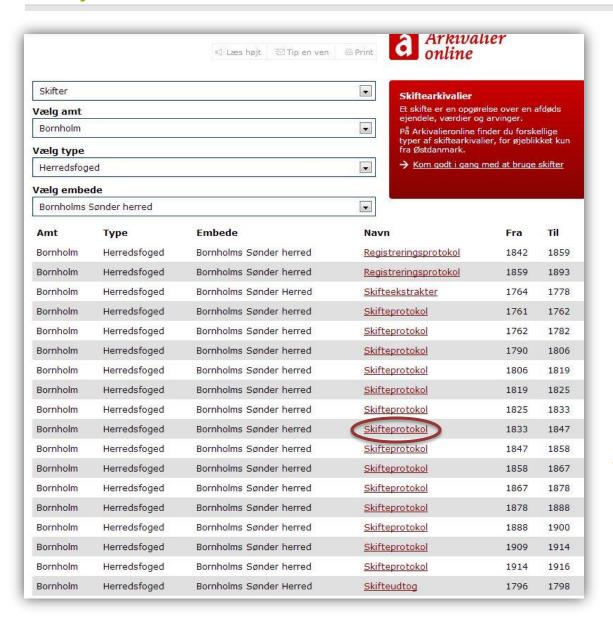


5. After choosing the type of probate court, a new drop down box will appear with a list of the available probate courts in the category.



You will probably use the Herredfoged more often than not through your searches.





6. After choosing the probate court of interest, a list of the available records for that court will appear below the dropdown boxes. Determine what time period you need to search for the probate and click on the corresponding red link to access the records.

At this point of time, you will need to make sure that *Java* is downloaded on your computer, otherwise you will not be able to download the records. In the near future, Java will no longer be necessary. You can download Java at www.java.com.



7. After clicking on the link, a new window will pop up. The buttons on the left are the "Opslag," or image, links. Click on an image link.

When the link turns green, the image is downloaded and ready to view.

