Updates and Changes to the UK—WWI Service Records Indexing Project

1. In the Regiment or Corps Name field, always index what is listed first on the record, even if it has been crossed out.
    Proposed field help changes:

If the soldier has been transferred or has served in previous regiments or corps, index the name of the first regiment or corps that the he served in. If the first regiment or corps name was crossed out, index the crossed out regiment or corps name.

Sometimes on the top of the form other regiment or corps names were recorded, do not index any of these as the soldier's regiment or corps name. Only index the regiment or corps name that was recorded on the specific field on the record.

Regiment Name 5th Lab Batt RE
Regiment Number 116361

2. In the Regiment Number field, always index the first regimental number that was assigned to the soldier, even if it has been crossed out.
    Proposed field help changes:

If the soldier has been transferred or has served in previous regiments or corps, index the first regimental number that was assigned to the soldier. If the first regimental number was crossed out, index the crossed out regimental number.

Sometimes on the top of the form other regimental numbers were recorded, do not index any of these as the soldier's regimental number. Only index the regimental number that was recorded on the specific field on the record.

Regiment Name General Service
Regiment Number G K 2 17936

3. In the Year of Record field, always index the earliest year that was recorded.
    Proposed field help changes:

Type a four-digit number for the year of record on the form. If no year or only a two-digit number was recorded, you may be able to determine the year from other data on the image. If you still cannot determine the full four-digit year, type what was written on the record.

If multiple years were recorded on the form, index the earliest recorded year. Usually this year is the enlistment year.