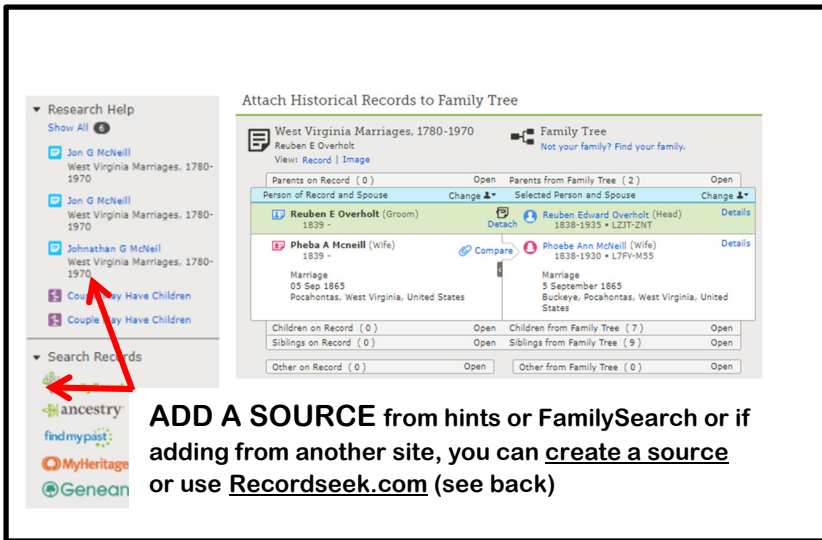
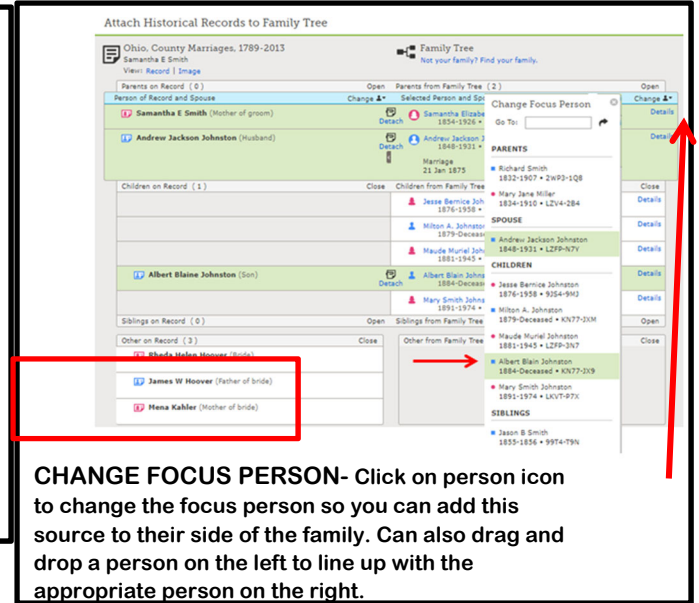


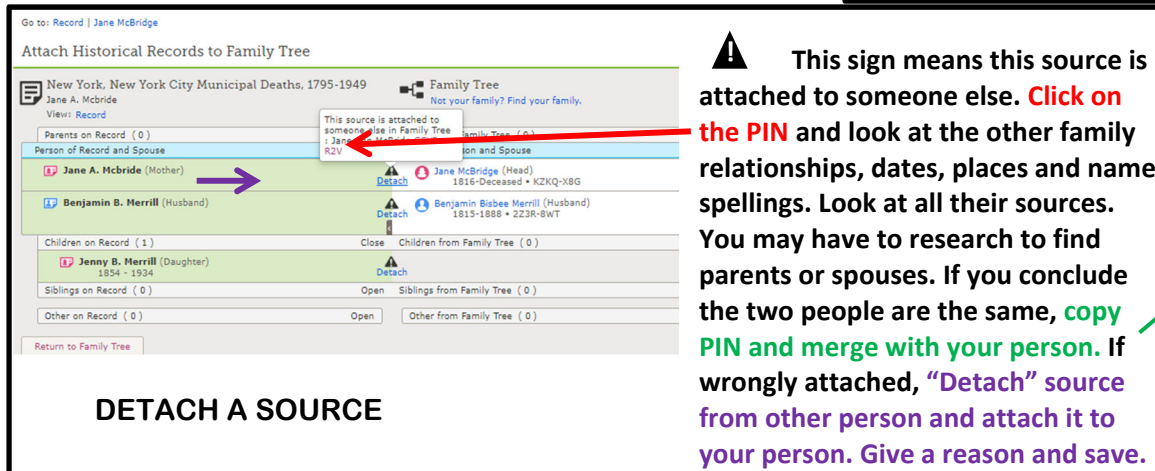
# ADDING SOURCES TO FAMILYSEARCH TREE



**ADD A SOURCE** from hints or FamilySearch or if adding from another site, you can create a source or use Recordseek.com (see back)

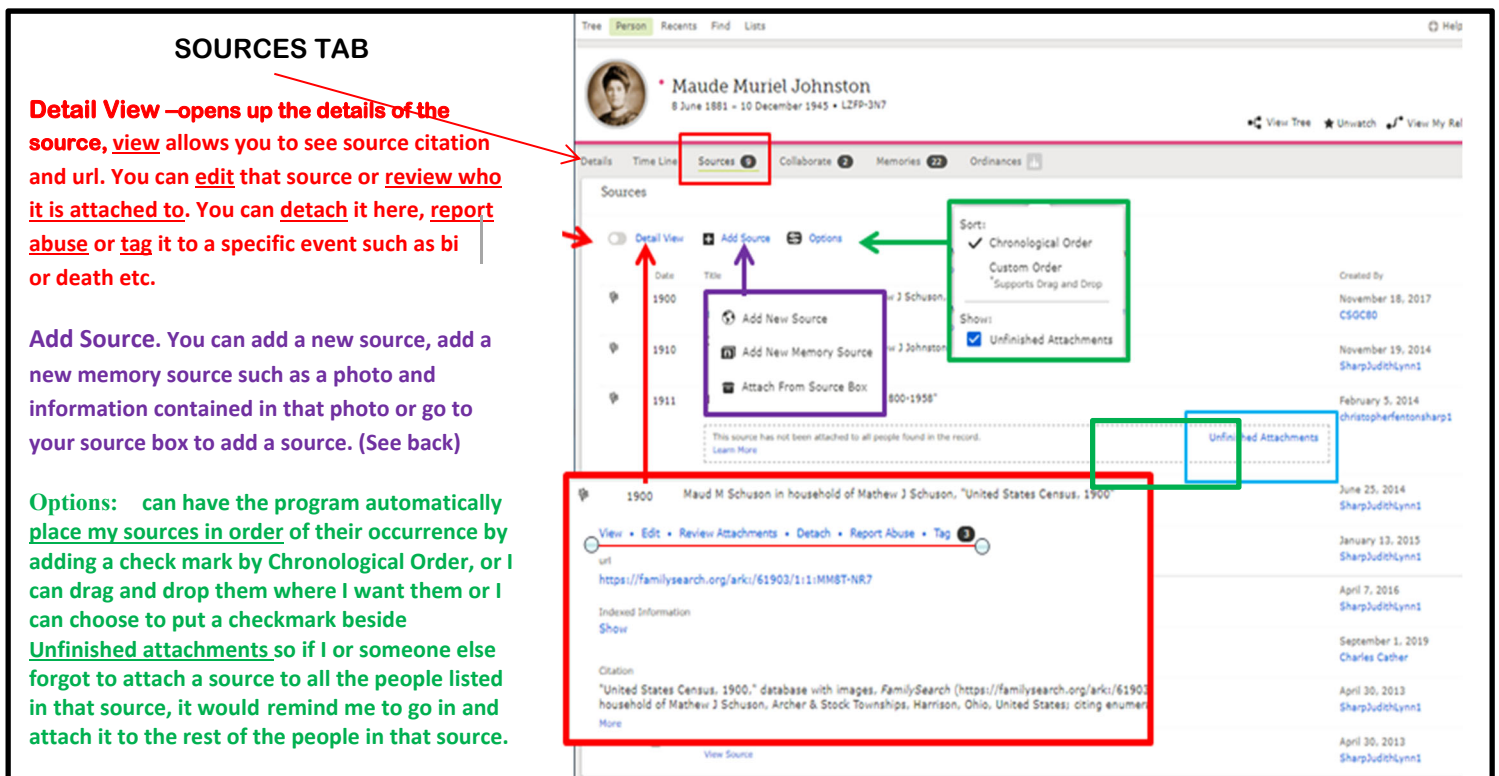


**CHANGE FOCUS PERSON**- Click on person icon to change the focus person so you can add this source to their side of the family. Can also drag and drop a person on the left to line up with the appropriate person on the right.



**DETACH A SOURCE**

**!** This sign means this source is attached to someone else. **Click on the PIN** and look at the other family relationships, dates, places and name spellings. Look at all their sources. You may have to research to find parents or spouses. If you conclude the two people are the same, **copy PIN and merge with your person**. If wrongly attached, **"Detach" source from other person and attach it to your person**. Give a reason and save.



**SOURCES TAB**

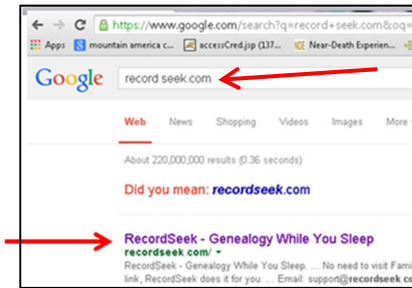
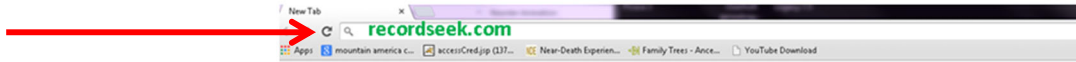
**Detail View**—opens up the details of the source, view allows you to see source citation and url. You can edit that source or review who it is attached to. You can detach it here, report abuse or tag it to a specific event such as bi or death etc.

**Add Source.** You can add a new source, add a new memory source such as a photo and information contained in that photo or go to your source box to add a source. (See back)

**Options:** can have the program automatically place my sources in order of their occurrence by adding a check mark by Chronological Order, or I can drag and drop them where I want them or I can choose to put a checkmark beside Unfinished attachments so if I or someone else forgot to attach a source to all the people listed in that source, it would remind me to go in and attach it to the rest of the people in that source.

# RecordSeek

**RecordSeek** is a way to automate the process of **adding sources** to your Source Box from web sites other than FamilySearch.org.



**Google "recordseek.com"**  
Click on 3 vertical dots top right of screen. Go to "Bookmarks" and click on "show bookmarks bar" to make room for Recordseek icon

