A Guide to Arkivalieronline
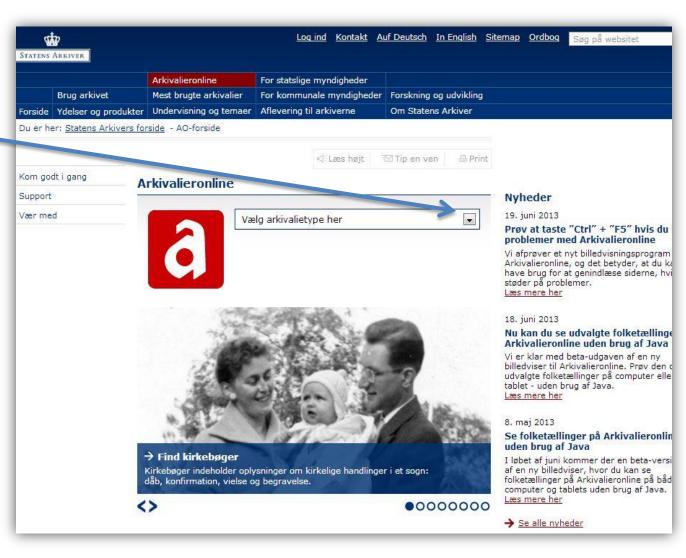
Accessing the Digitized Church Records

Created 27 June 2013

Accessing the Church Records is Simple! Just follow these 6 steps…

1. Begin by going to the website www.sa.dk/ao

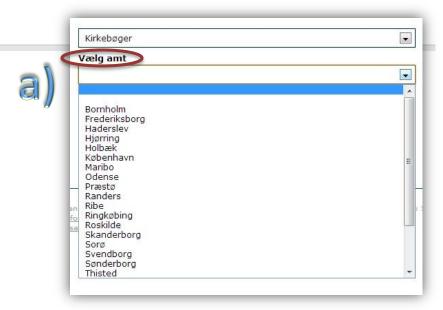2. Once at the website, click on the drop-down arrow

Words to Know…

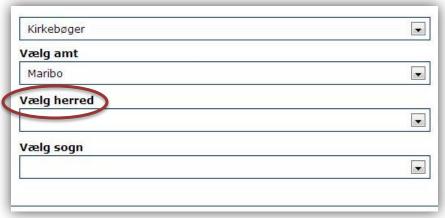| Danish	English
Arkivalier	Records
Vælg	Choose
Kirkebog/ Kirkebøger	Church book(s)
Amt	County
Herred	Court District
Sogn	Parish
Fra	From
Til	To
Opslag	Image

3. When you click on the drop-down box, you will see a list of options. Click on the word "Kirkebøger" for the church books

Arkivalieronline

Vælg arkivalietype her ▾

Vælg arkivalietype her
Kirkebøger
Folketællinger
Skifter
Københavnske skifter
Borgerlige vielser
Brandforsikringer
Familieretlige sager i København
Ejendomsoplysninger
Nummerbøger fra Hornung & Møller

→ **Find folketællinger**
Folketællinger viser alle de personer, der opholdt sig i en husstand i et bestemt år.

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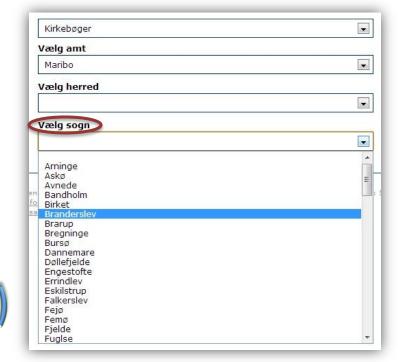
4. Once you have chosen the church books, you will need to specify the jurisdictions.

    a) First choose the "Amt," or county, of interest

    b) You can ignore the "Herred" box. Herred means "Court district." you do not need the district for finding church books

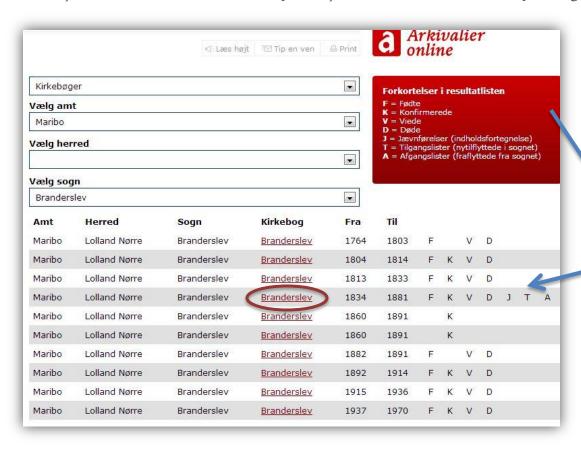   c) Finally, choose the "Sogn," or parish, of interest

5. After choosing the jurisdiction, a list will appear. This list shows what is available for the parish.

The red box at top is a legend to the initials found in the table. These initials represent what type of records are available in the corresponding years.

Once you have determined what time period you need, click on the corresponding red link to access the records.

*At this point of time, you will need to make sure that *Java* is downloaded on your computer, otherwise you will not be able to download the records. In the near future, Java will no longer be necessary. You can download Java at www.java.com.

Initial	Danish	English
F	Fødte	Births
K	Konfirmerede	Confirmed
V	Viede	Marriages
D	Døde	Deaths
J	Jævnførelser	Name register
T	Tilgangslister	Moving in
A	Afgangslister	Moving out

6. After clicking on the link, a new window will pop up. The buttons on the left are the "Opslag," or image, links. Click on an image link.

When the link turns green, the image is downloaded and ready to view.